

SECRET

PROCUREMENT DIVISION

- I. OVERVIEW
 - A. PRODUCTIVITY
 - B. ACHIEVEMENTS
 - C. PROBLEMS
 - D. PROSPECTS
- II. PRODUCTIVITY
 - A. WORKLOAD - COMPARE FY77 WITH FY78
 - B. EFFICIENCY - COMPARE FY77 WITH FY78
 - C. WORKFLOW - COMPARE FY77 WITH FY78 BY QUARTER
AND LAST MONTH
 - D. SOURCE OF REQUIREMENTS - COMPARE FY77 WITH FY78
- III. ACHIEVEMENTS
 - A. RFP's - INCREASED USE OF SOLICITATION IN FY78
 - B. ADP ACQUISITION COURSE - DEVELOPED AND CONDUCTED
IN FY78
 - C. AGENCY-WIDE SOLICITATION FOR SOFT-COPY CRT -
PROVIDE STATUS AND IMPACT
 - D. LIFE - CYCLE COST EVALUATION PROGRAM - DEVELOPED
IN COORDINATION WITH ODP
 - E. STANDARDIZATION - PROVIDE INFORMATION CONCERNING
COORDINATION WITH REQUIRING OFFICES

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IV. PROBLEMS

- A. WORK ORDERS - DESCRIBE CONSEQUENCES OF IG
RECOMMENDATION ON WORKLOAD
- B. PERSONNEL - DESCRIBE IMPACT OF PMCD/OP AND TURNOVER

V. PROSPECTS

- A. OPTIONS/STANDARDIZATION - DESCRIBE AN APPROACH TO
REDUCE THE NUMBER OF REPETITIVE CONTRACTS FOR
ITEMS THAT ARE PROCURED ANNUALLY
- B. WORK MEASUREMENT STANDARDS - DESCRIBE NEED TO
ESTABLISH MORE PRECISE STANDARDS TO MEASURE
QUALITY OF OUTPUT
- C. MANAGEMENT INFORMATION SYSTEM - DESCRIBE NEED TO
ESTABLISH AN MIS TO PERMIT ACQUISITION OF
MANAGEMENT INFORMATION ON A MORE TIMELY AND COMPLETE
BASIS

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CHART NO. 1

OVERVIEW

PRODUCTIVITY

ACHIEVEMENTS

PROBLEMS

PROSPECTS

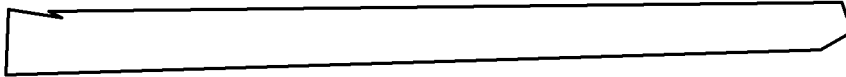
CONFIDENTIAL

CHART NO. 2

WORKLOAD

	FY77	FY78
(1) REQUISITIONS	12,023	
(2) ACTIONS	12,993	

25X1



CONFIDENTIAL

CHART NO. 3

EFFICIENCY

FY77

FY78

(1) ACTIONS

12,993

(4) SALARIES

(5) NEGOTIATED FIXED

PRICE SAVINGS

(6) RATIO OF PERSONNEL

COSTS TO SAVINGS

25X1

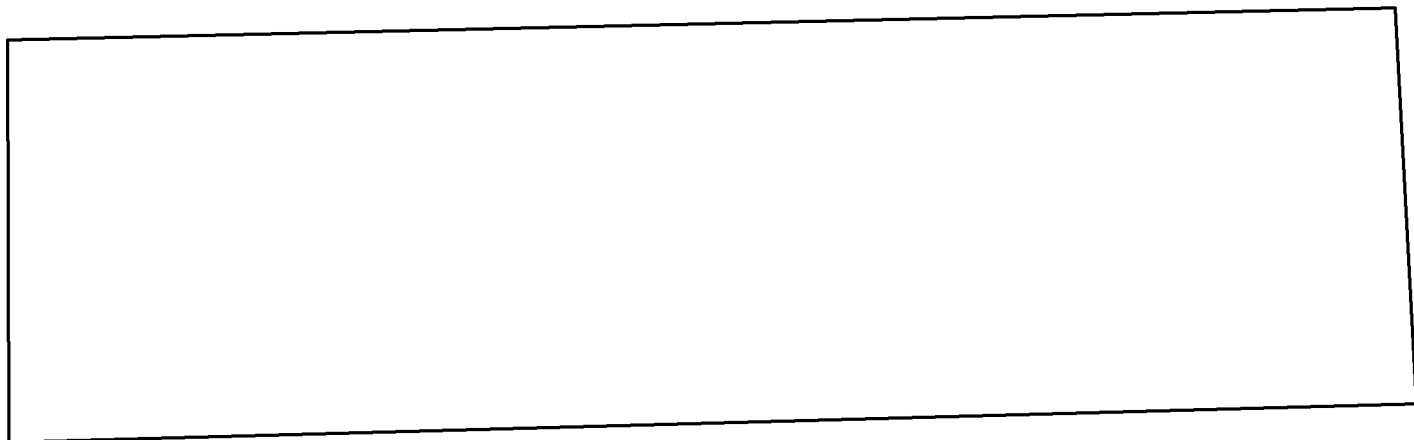
CHART NO. 4

WORKFLOW

	ACTIONS		
		FY77	FY78
FIRST 3 QUARTERS	9,323	71.75%	9,552
4TH QUARTER	<u>3,670</u>	<u>28.25%</u>	
TOTAL	12,993	100.00%	

SEPTEMBER

25X1



SEPTEMBER

CHART NO. 5

SOURCES OF REQUIREMENTS

FY77

FY78

(1) DDA

ODP

OC

OL

OTHER

TOTAL

(2) DDS&T

NPIC

OSO

OTS

OTHER

TOTAL

(3) DDO

(4) NFAC

(5) OTHER CONTRACTS

(6) PURCHASE ORDERS (AGENCY-WIDE)

TOTAL

25X1

CHART NO. 6

ACHIEVEMENTS

RFP's

- ADP ACQUISITION TRAINING COURSE
- AGENCY-WIDE CRT REQUIREMENT
- LIFE CYCLE COST EVALUATION PROGRAM
- STANDARDIZATION

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CHART NO. 7

PROBLEMS

FY78

- WORK ORDERS
- PERSONNEL

SECRET

CHART NO. 8

PROSPECTS

- OPTIONS/STANDARDIZATION
- WORK MEASUREMENT STANDARDS
- MANAGEMENT INFORMATION SYSTEM

1978 EVALUATION CONFERENCE
OFFICE OF LOGISTICS

PROCUREMENT DIVISION

- A. OVERVIEW
 - 1. PRODUCTIVITY
 - 2. ACHIEVEMENTS
 - 3. PROBLEMS
 - 4. PROSPECTS
- B. PRODUCTIVITY
 - 1. WORKLOAD
 - 2. EFFICIENCY
 - 3. WORKFLOW
 - 4. SOURCES OF REQUIREMENTS
- C. ACHIEVEMENTS
 - 1. RFP'S
 - 2. ADP ACQUISITION COURSE
 - 3. AGENCY-WIDE CRT REQUIREMENT
 - 4. LIFE CYCLE COST EVALUATION PROGRAM
 - 5. STANDARDIZATION
 - 6. SIGNIFICANT CONTRACT ACTIONS
- D. PROBLEMS
 - 1. WORK ORDERS
 - 2. PERSONNEL
- E. PROSPECTS
 - 1. OPTIONS/STANDARDIZATION
 - 2. WORK MEASUREMENT STANDARDS
 - 3. MANAGEMENT INFORMATION SYSTEM

PROCUREMENT DIVISION

ACCOMPLISHMENTS 1978

CHART NO. 1

OVERVIEW

PRODUCTIVITY

ACHIEVEMENTS

PROBLEMS

PROSPECTS

Administrative - Internal Use Only

CHART NO. 2

WORKLOAD

	FY77	FY78
(1) REQUISITIONS	12,023	12,658
(2) ACTIONS	12,993	13,127

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25X1

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25X1

Approved For Release 2005/07/12 : CIA-RDP85-00988R000200010004-6

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CHART NO. 4

WORKFLOW

ACTIONS

	FY77		FY78	
FIRST 3 QUARTERS	9,323	71.75%	9,552	72.77%
4TH QUARTER	<u>3,670</u>	<u>28.25%</u>	<u>3,575</u>	<u>27.23%</u>
TOTAL	12,993	100.00%	13,127	100.00%
SEPTEMBER	1,422	39% 4th QTR	1,282	36% 4th QTR
	11% YEAR		9.8% YEAR	

25X1

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CHART NO. 5

SOURCES OF REQUIREMENTS

	FUNDED CONTRACT ACTIONS	FY77	FUNDED CONTRACT ACTIONS	FY78
(1) DDA				
ODP	313		262	
OC	500		367	
OL	355		446	
OTHER	<u>211</u>		<u>220</u>	
TOTAL	1,379		1,295	
(2) DDS&T				
NPIC	233		188	
OSO	230		141	
OTS	124		83	
OTHER	<u>181</u>		<u>146</u>	
TOTAL	768		558	
(3) DDO	260		198	
(4) NFAC	238		262	
(5) OTHER CONTRACTS	100		78	
(6) PURCHASE ORDERS (AGENCY-WIDE)	<u>9,381</u>		<u>9,048</u>	
TOTAL	12,126		11,439	

25X1

25X1

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CHART NO. 6

ACHIEVEMENTS

- ° RFP's
- ° ADP ACQUISITION TRAINING COURSE
- ° AGENCY-WIDE CRT REQUIREMENT
- ° LIFE CYCLE COST EVALUATION PROGRAM
- ° STANDARDIZATION
- ° SIGNIFICANT CONTRACT AWARDS

25X1

SIGNIFICANT CONTRACT AWARDS

NPIC/S&T

DESCRIPTION

1. 5 MINICOMPUTERS FOR
MENSURATION PROGRAM
2. 8 EXTENDED MEMORY UNITS
FOR UNIVAC 1100/40-7033
3. LIGHT TABLE

DDP/A

4. 9 DISK DRIVES & 3 DRIVES
ON OPTION TO SUPPORT
DIRECT ACCESS STORAGE DEVI
5. AMDAHL 470/VG COMPUTER

AGENCY-WIDE

6. CONVERSION FROM LEASE TO
PURCHASE OF XEROX COPIERS

TOTAL

CHART NO. 8

PROBLEMS

	FY77	FY78
WORK ORDERS	666	1331

PERSONNEL

CHART NO. 9

PROSPECTS

OPTIONS/STANDARDIZATION
WORK MEASUREMENT STANDARDS
MANAGEMENT INFORMATION SYSTEM